

ASHBURNHAM MUNICIPAL LIGHT BOARD MEETING MINUTES

6:30 P.M. Wednesday, September 21, 2016

AMLP Conference Room

24 Williams Road, Ashburnham MA 01430

Roll Call Attendance, Chairman announces that all Light Board meetings are subject to audio - video recording. AMLP Meeting call to order by Chairman Ahlin at 6:31 pm with member Mark Carlisle utilizing remote participation via telephone due to geographical distance. Sarah Davis present, Richard Ahlin present, Mark Carlisle present (phone).

Agenda approved as stated; Sarah Davis – Yes, Richard Ahlin – Yes, Mark Carlisle – Yes.

Manager's Report. Manager monthly Expenses approved. Manager reminded that this was warrant signing weekend. LED lighting replacements returned to vendor; wrong mounting.

Discussion regarding Cushing Academy dormitory construction project. Board and Manager agree that a deposit for the full estimated construction cost must be paid by customer prior to work commencement. Manager also noted that Cushing is our only Commercial / Industrial Customer that we don't hold any security deposits for. He wanted Board to be aware of this, as it does vary from our past and present Terms and Conditions, but appears to have always been the case. Based on usage, their security deposit would be in excess of \$125,000 if we had one. Manager will look into other possible options to protect ratepayers such as a letter of credit. Mark Carlisle recused himself from discussion due to family members working for Cushing Academy.

Roadside mowing, no update. Phone calls requesting information have been made to the Ashburnham Highway Department.

National Grid notified AMLP that extra load back-up will be December 6 – 13, 2016. More discussion to follow regarding payment for over-time and other open questions to NGrid.

Truck bids expected to be advertised on 11/2, with a bid opening on 11/23.

Green Energy Conference in Worcester, September 22, 2016. Manager Rivers will try to attend.

Old Business

Grant Applications Update. Grants for battery storage grant process has begun. AMLP was award \$5000 META grant for a feasibility study, including studying an electric vehicle (EV) charging station at the site. Additional grants will be forthcoming and applied for by AMLP.

AMI / Metering System Update. AMLP will continue toward an AMI system and writing an RFP for a Mesh Network System. AT&T not an option at this time.

IT/Storage Rooms Update. IT room should be complete next week. Initiative is on track and vendors will work to install hardware, with some of the work being done after hours and in the evening.

IT Equipment Installation Update. IT hardware within budget, costs came in below State Bid. Monitors have been upgraded, Adobe installed, server racks installed, upgraded Firewall, backup storage on computer and "cloud". Laser printer yet to be purchased.

Intersection Project Costs Update. Billing to Town of Ashburnham for Intersection Project discussion. Project came in over the AMLP estimate due to truck and man-hour costs per FEMA rate and extra work requested by the Town of Ashburnham. Also the fixtures were changed from solar to hard wired, so there was additional work required by us. Final cost \$29,461; estimated \$15,269. Motion by Ahlin to bill only the submitted estimate, second by Davis. Ahlin-aye, Davis – aye; Mark Carlisle – aye. Unanimous

Manager Evaluation Update Chairman requested to Pass over this agenda item until next meeting due to last minute information given to AMLP Board members prior to tonight's meeting.

New Business. ISO Quarterly financial filings have been submitted. IG request will be re-submitted. State website cannot accept attachment that is too large.

Meeting Minutes, Davis motioned to approve August 25, 2016 meeting minutes. Seconded by Carlisle, Sarah Davis – Yes; Richard Ahlin – Yes, Mark Carlisle – Yes.

Future Agenda Items & Schedule Next Board Meeting, October 19, 2016; 6:30 pm

Executive Session under M.G.L. Chapter 30A: Section 21(a), and the following clauses; 2. To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel (Business Manager & IBEW) Chairman Ahlin moved that AMLP Board enter into Executive Session, 7:20 pm. Seconded by Mark Carlisle. Sarah Davis – Yes, Richard Ahlin – Yes, Mark Carlisle - Yes

The AMLP Board would adjourn directly following Executive Session.